



GUAM REGIONAL TRANSIT AUTHORITY
GOVERNMENT OF GUAM

Lourdes A. Leon Guerrero, Governor
Joshua F. Tenorio, Lieutenant Governor
Celestin C. Babauta, Interim Executive Manager



BOARD OF DIRECTORS MEETING
Google Meet
Sept 8, 2020, 2:00 pm
Agenda

- I. Meeting Call to Order
- II. Roll Call and Opening Remarks
 - A. Mr. John Leon Guerrero's Resignation
- III. Administrative Directive – Social Distancing and Wearing of Mask is Mandatory.
- IV. Review of Minutes August 11, 2020
- V. Public Participation – Mandatory 3 minutes per individual
- VI. Management Reports
 - A. Transit Management System – Virgil Penafiel
 - B. Paratransit/Ridership/Complaints – Jackie Taitano
 - C. Maintenance/Vehicle Fleet – Rolando Dydasco
 - D. Transit Management Center – Margaret Nauta
 - E. Budget – Jennifer Cruz
 - F. Procurement – Jennifer Cruz
 - G. Projects – John Dizon
 - H. Advertising – Richard Ybanez
- VII. Old Business
 - A. Adoption of No -Show Policy – Cel Babauta
 - B. Adoption of Personnel Rules and Regulations – Cel Babauta



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VIII. New Business

- A. Bus and Bus Facilities Grant \$9.5 million – Virgil Penafiel
- B. Accelerating Innovative Mobility (AIM) Grant – Virgil Penafiel
- C. Organizational Chart – Cel Babauta
- D. Election of Vice Chairman – GRTA Board

IX. Executive Session

X. Adjournment

**GRTA Board of Directors Regular Meeting
September 8, 2020 2:00pm via Google Meet**

GRTA Board of Directors Me... X

People (15) Chat

- M Myra Hernandez (You)
- +1 671-***-***28
- +1 671-***-***59
- Alajo Sablan
- C ... Celestin Babauta
- E ... Erming Borja
- Haidee Eugenio
- J ... Jackie Taitano
- John Louie Dizon
- K ... Karla Borja
- K ... Kevin Susuico
- Margaret Bersamin-Nau...
- R ... Richard Ybanez
- S ... Shalanna Palacios
- V ... Virgil Penafiel

Vice-Chairman David Arentz

Director Rudy Paco

2:28 PM
9/8/2020



GUAM REGIONAL TRANSIT AUTHORITY

Post Office Box 2896 Hagatna, Guam 96932
Telephone: (671) 475-4686 / 475-4616 Facsimile: (671) 475-4600



SIGN IN SHEET GRTA BOARD OF DIRECTORS REGULAR MEETING September 8, 2020 - 2:00pm Google Meet

GRTA STAFF		
Celestin Babauta <i>Interim Executive Manager</i>	Present	celestin.babauta@grta.guam.gov
Rally Pilipina <i>Chief Planner</i>		rally.pilipina@grta.guam.gov
Myra Hernandez <i>Private/Board Secretary</i>	<i>Myra Hernandez</i>	myra.hernandez@grta.guam.gov
Jennifer Cruz <i>Administrative Assistant</i>	Present	jennifer.cruz@grta.guam.gov
Mark Crisostomo <i>Transportation Supervisor</i>		mark.crisostomo@grta.guam.gov
Jacqueline Taitano <i>Program Coordinator II</i>	Present	jacqueline.taitano@grta.guam.gov
Virgilio Penafiel <i>Program Coordinator I</i>	Present	virgil.penafiel@grta.guam.gov
John Louie L. Dizon <i>Program Coordinator I</i>	Present	john.dizon@grta.guam.gov
Marlon Molinos <i>Program Coordinator I</i>		marlon.molinos@grta.guam.gov
ShaiAnna Palacios <i>Planner I</i>	Present	shaianna.palacios@grta.guam.gov
Rolando Dydasco <i>Auto Mechanic Supervisor</i>		rolando.dydasco@grta.guam.gov
Margaret Nauta <i>Customer Service Supervisor</i>	Present	margaret.nauta@grta.guam.gov
Richard Ybanez <i>Special Projects Coordinator</i>	Present	richard.ybanez@grta.guam.gov
Harry Crisostomo <i>Bus Driver Supervisor</i>		harry.crisostomo@grta.guam.gov
Cynthia Terlaje <i>Word Processing Secretary</i>		cynthia.terlaje@grta.guam.gov



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Board of Directors Regular Meeting

Tuesday, August 11, 2020 at 2:00 pm

Transit Management Center

Meeting Minutes

- I. **Call to order:**
Chairman Alejo Sablan called the meeting to order at 2:00 pm.
- II. **Roll Call:**
GRTA Board Members present: Chairman Alejo Sablan, Vice-Chairman John Leon Guerrero, Director Kevin Susuico, Director Rudy Paco and Director David Arentz. A quorum was established.
- III. **Administrative Directive:**
Chairman Sablan informed the Board and as well as the public that due to COVID-19, wearing a mask and social distancing is mandatory.
- IV. **Review of Minutes:**
Board Members reviewed the July 14, 2020 meeting minutes. Director Kevin Susuico motioned to approve the minutes and Director Rudy Paco seconded it. Meeting minutes was approved with 5 yes and 0 nays.
- V. **Public Participation – 3 minutes per individual:**
Ms. Bernie Wiemann – She sees an improvement within GRTA since being introduced to the agency back in 2015. In her experience pick-ups are either on time or 10 minutes early. She mentioned that when she calls into dispatch the staff are very helpful and friendly. Additionally, she stated that with Mr. Babauta’s leadership GRTA saved over a million dollars. Ms. Wiemann commends GRTA and its staff.
Ms. Evelyn Duenas – Her concern is the telephone issue that occurred on Friday, August 7, 2020. She stated no public announcement was made and no alternative number was provided to call the dispatch office. She suggested GRTA needs an alternative number for people to call when the main lines are down. Interim Executive Manager Celestin Babauta informed Ms. Duenas that the alternative number is at GRTA’s Administration Office and the telephone number is 475-4686. He further stated that he will make sure that there is a back-up telephone number at the Transit Management Center (TMC). Staff Margaret Nauta commented that the GTA telephone outage was not planned and some of the riders were calling the Administration Office.
Frank Florig (CEO/President, Special Olympics Guam) – Mr. Florig stated Special Olympics Guam has over 900 athletes, some of which depend on paratransit. He praised the current management/staff of GRTA. He mentioned that the athletes are getting picked up in a timely manner. He noticed a big positive



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change and progress from the previous management. Mr. Florig affirmed there is no perfect system, but GRTA is moving in the right direction.

VI. **Interim Executive Manager's Report:**

- A. **One Call – One Click Transportation Management System (TMS):** No discussions were made. Please see attached report from Staff Member Virgil Penafiel.
- B. **Paratransit/Complaints:** As of August 8, 2020, GRTA has a total of 615 paratransit riders, 28 complaints, 3 are open and 25 closed. Please see attached report from Staff Member Jackie Taitano.
- C. **Maintenance/Vehicle Fleet:** As of August 7, 2020, GRTA has 11 operational MV1's and 9 Arbocs. Please see attached report from Staff Member Rolando Dydasco.
- D. **Transit Management Center:** No discussions were made. Please see attached report from Staff Member Margaret Nauta.
- E. **Projects:** Interim Executive Manager Babauta posted the current schematics for the Board to review the proposed 30 percent design. Chairman Alejo Sablan suggested we make our proposed design available on our website so the public can stay abreast of what GRTA is doing. Please see attached report from Babauta.

VII. **Old Business:**

- A. **Adoption of the Department of Administration Personnel Rules & Regulations:** Interim Executive Manager Babauta informed the Board he and the staff are currently reviewing the personnel rules and regulations to determine those provisions that are applicable to GRTA. When completed, Rules and Regulations will be brought to the legal counsel and the Board for review and approval.
- B. **Revenue Generating Initiatives:** Staff Member Richard Ybanez informed the Board he provided a report of potential revenues if we charge \$1.00 for parking at UOG and GCC. He mentioned there are three documents Attorney Keeler is reviewing; policy for advertising on our buses, Memorandum of Understanding (MOU) to charge for advertising on our buses and the policy for paid parking. Please see attached report from Staff Member Richard Ybanez.
- C. **Fiscal Year 2020 Federal Transit Administration Grants and Thereafter:** Interim Executive Manager Babauta informed the Board that GRTA received a message from FTA in that grants beginning with fiscal year 2020 and thereafter will have to be included on the Guam Transportation Improvement Plan (GTIP). GRTA will coordinate its GTIP amendment with DPW. Upon completion, GRTA will then submit its proposals on the Transit Award Management System (TRAMS).
- D. **Bus Stop Signs:** Babauta informed the Board the start of the Southern Shuttle will be on August 17, 2020. He explained that Staff Member Mark Crisostomo was out putting up temporary bus stop signs, which will display the departure times.



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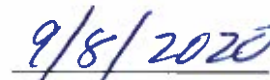
VIII. New Business:

Proposed No-Show Policy: Interim Executive Manager Babauta explained to the Board, the purpose of the no-show policy is to help GRTA maximize the capacity of GRTA buses and vans. The policy will enable GRTA to suspend paratransit riders who are habitually missing their scheduled rides and not notifying the Transit Management Center dispatch. Riders are required to contact GRTA dispatch at least one hour before their scheduled rides that they won't be riding. Rides missed due to sickness, family emergencies, etc. are not counted as no-show. Staff members have put together a policy that will be reviewed by our legal counsel and then forwarded to the Board for review and approval. Please see attached no-show policy.

IX. Executive Session: Chairman Sablan called a recess at 3:06pm.

X. Adjournment: Chairman Alejo Sablan reconvened the meeting at 3:58pm adjourned the meeting at 3:59pm.


 Alejo C. Sablan, Chairman
 Guam Regional Transit Authority Board of Directors


 Date



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To: Board of Directors, Guam Regional Transit Authority
From: Virgil Penafiel, Project Manager -Transit Management System with RouteMatch by Uber.
Subject: **Transit Management System Status Update**
Date: 9/2/2020

Good Afternoon Board of Directors:

As a recap:

Due to Covid-19 safety concerns with travel and exposure, we've rescheduled RouteMatch by Uber on location training and go live dates several times in July, August, and September. To ensure that we maintain our trajectory, we've had on going live training w/ RouteMatch Trainers on a regular basis via goto meetings and recordings of the last 4 training sessions have been stored for use by our staff.

New Strategy to overcome current pandemic situation: Remote GoLive.

Because the Covid 19 Pandemic doesn't appear to be leaving us anytime soon, RouteMatch proposed a new strategic plan for GRTA via Remote GoLive. This strategy was assessed by RouteMatch having confidence in the capabilities of GRTA Staffs who have been undergoing training. The Tom Coogan and the rest of our RouteMatch Team believes our GRTA Staff & Management are more than capable of learning and implementing a remote GoLive Process.

This strategy incorporates a synchronized effort between GRTA Staff and RouteMatch by Uber. It entails more effort but seems the most viable solution in case the pandemic conditions remain the same or worsens. If the pandemic does improve for the better, than we can further modify our plans and expect RouteMatch to be physically present to continue the process of ensuring GRTA is fully capable of utilizing the Transit Management System to the fullest.

We can still anticipate RouteMatch to be back on Guam as soon as pandemic conditions allow for safety, training, and implementation operations to proceed in the near future. We will keep the board advised of any changes affecting this new strategy: Remote GoLive.

Adjusted Target Dates:

DEMAND RESPONSE GoLive: November 3, 2020. Wednesday

- **Plan on Remote Go Live 1st Day of November 3, 2020 Guam Time 5:30am Pull OUT (Routematch time/date– Monday November 2, 2020 – 1:30pm MST, 3:30 EST – Monday)**

FIXED ROUTE GO LIVE (ALL ROUTES AND SERVICES)

- **Fixed Route Go Live (Southern Shuttle) – October 1, 2020**
- **Fixed Route Go Live (All Routes & Services) – January 18, 2021 (Remote Go Live)**

FIXED ROUTE PAYMENTS – January 25, 2021 (Remote)

MOBILITY ON DEMAND PAYMENTS – TBD (January 25, 2021 (Remote)



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Paratransit / Ridership / Complaints

Data Count for Board Meeting (09.08.2020)

Total Paratransit Riders: as of 09.04.2020	621
Total Fixed Route Ridership for July 2020:	5,152
Complaints: as of 09.04.2020	
FY 2020 Paratransit/Fixed Route Complaints received to date (FY 2020)	35
OPEN Complaints	4
CLOSED/RESOLVED Complaints	31

*Complaints are currently being processed AS RECEIVED

**Nature of open complaints are customer service and unfair treatment



GUAM REGIONAL TRANSIT AUTHORITY FLEET REPORT

Vehicle ID #	Description	License Plate #	Vehicle Location	In Maintenance Start	In Maintenance Complete	Mileage	Maint Status	Status	Back in service date
PT001	2014 MV1 VAN	6375	DPW-COVID						
PT003	2014 MV1 VAN	6360	GRTA						
PT004	2014 MV1 VAN	6361	GRTA						
PT005	2014 MV1 VAN	6372	KEI						
PT007	2014 MV1 VAN	6369	GRTA						
PT 008	2014 MV1 VAN	6359	DPW-COVID						
PT009	2015 MV1 VAN	6363	GRTA						
PT010	2014 MV1 VAN	6365	GRTA						
PT 011	2015 MV1 VAN	6366	GRTA						
PT 012	2015 MV1 VAN	5736	GRTA						
Total Operational: 10									
PT100	2015 ARBOC BUS	5850	KEI						
PT 101	2015 ARBOC BUS	5848	KEI						
PT 102	2015 ARBOC BUS	5849	GRTA						
PT103	2015 ARBOC BUS	5851	GRTA						
PT 105	2015 ARBOC BUS	4991	GRTA						
PT106	2015 ARBOC BUS	4990	COVID						
PT 108	2015 ARBOC BUS	5747	KEI						
PT110	2015 ARBOC BUS	5745	KEI						
Total Operational: 8									
2016 FORD F150 PICKUP TRUCK									
		4974	GRTA						
2015 TOYOTA RAV4									
		5980	GRTA						
2016 ALUMA, 63BLW TRAILER									
		5767	GRTA						
2017 KIA SEDONA VAN									
		4999	KEI						
Total Operational: 4									
G88188	2018 Ford Transit	BU1634	COVID						
G08269	2019 Kia Sedona	MIN4945	GRTA						
G81348	2018 Kia Sedona	IN4783	COVID						
G82248	2018 Kia Sedona	MG4951	COVID						
Total Operational: 4									
NOT IN SERVICE									
PT002	2014 MV1 VAN	6364	AK	18-May-20			Accident-pending quote		Awaiting claims from KEI
PT006	2014 MV1 VAN	6358	GRTA	2-Sep-20			A/C compressor inoperable		Waiting for AK
Total down: 2									
PT104	2015 ARBOC BUS	4989	DPW	24-Sep-18			Major Repairs: Decommissioned		
PT 107	2015 ARBOC BUS	5744	AK	13-Jul-20			Transmission diagnostic/transmission slipping	Waiting on trans.	Part on order
PT 109	2015 ARBOC BUS	5746	AK	20-Aug-20			Rear s/c control panel and L/F airbag, R/R airbag	Waiting on part	Parts En Route
Total Down: 3									

as of 02 SEPTEMBER 2020



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**GUAM REGIONAL TRANSIT AUTHORITY
PARATRANSIT RIDERSHIP REPORT
For The Month Of AUGUST 2020**

A	D	E	F	G	H	I	J	K	L
DATE	# OF TRIPS (Column J+K+L)	# of Wheel Chairs	PARATRANSIT RIDERS			TOTAL # OF RIDERS (Column F+G+H)	RIDE CATEGORY		
			CLIENTS	PCA's	Companions		MD	WK	Other
Saturday, August 01, 2020	142	40	131	21	16	168	79	4	59
Monday, August 03, 2020	184	40	170	12	3	185	83	35	66
Tuesday, August 04, 2020	174	47	162	17	2	181	87	27	60
Wednesday, August 05, 2020	154	35	150	20	9	179	85	26	43
Thursday, August 06, 2020	165	44	154	17	5	176	91	34	40
Friday, August 07, 2020	172	37	169	24	0	193	81	40	51
Saturday, August 08, 2020	138	102	127	23	5	155	77	9	52
Monday, August 10, 2020	172	37	168	24	0	192	81	40	51
Tuesday, August 11, 2020	174	42	166	23	4	193	85	45	44
Wednesday, August 12, 2020	176	39	166	27	0	193	99	40	37
Thursday, August 13, 2020	168	42	155	14	6	175	86	35	47
Friday, August 14, 2020	174	34	165	18	3	186	89	36	49
Saturday, August 15, 2020	131	43	120	16	2	138	84	12	36
Monday, August 17, 2020	153	29	143	14	0	157	98	34	21
Tuesday, August 18, 2020	139	28	131	9	2	142	93	27	19
Wednesday, August 19, 2020	152	30	140	18	0	158	103	26	23
Thursday, August 20, 2020	136	48	123	10	0	133	80	29	27
Friday, August 21, 2020	152	31	141	17	1	159	99	33	20
Saturday, August 22, 2020	98	38	91	14	2	107	81	4	13
Monday, August 24, 2020	115	32	111	20	2	133	85	24	6
Tuesday, August 25, 2020	129	42	119	11	2	132	97	20	12
Wednesday, August 26, 2020	127	31	125	18	0	143	98	20	9
Thursday, August 27, 2020	109	30	108	11	0	119	81	19	9
Friday, August 28, 2020	113	33	110	13	2	125	86	19	8
Saturday, August 29, 2020	93	39	89	8	2	99	75	1	17
Monday, August 31, 2020	122	30	119	13	0	132	87	28	7
TOTAL	3762	1023	3553	432	68	4053	2270	667	826

*Other = Grocery Shopping/Hardware Stores, Post Office & Banks that are accepting walk-ins.

NOTE: We have a total of 19 ride denials for 12 riders for the month of August 2020, Requested time not available, as well as an hour before or an hour after not available as well. These riders were accommodated following the Social Distancing within our buses, Customers are all wearing masks before entering, and drivers take the temperature of each rider before boarding the buses.

FY 20 APPROVED GRTA BUDGET
P.L. 35-36 Section 1 (bb)

GUAM REGIONAL TRANSIT AUTHORITY
(Budget Report)

LOCAL FUNDS - GUAM HIGHWAY FUND (GHF) - \$2,853,159
PUBLIC TRANSIT FUND (PTF) - \$383,571

\$ 3,236,730.00

Object Class	FY20 Budget	Encumbrance / Expenditure	Total Available Budget
111 Salaries	689,980	397,745	292,235
112 Overtime	21,879	15,967	5,912
113 Benefits	248,482	140,005	108,477
220 Travel	-	-	-
230 Contractual (GHF)	1,751,961	1,748,824	14,655
230 Contractual (PTF)	236,002	236,002	0
233 Office Rental	-	-	-
240 Supplies (Incl. Fuel)	64,113	64,113	-
250 Equipment	8,496	8,496	-
290 Misc.	5,084	4,283	801
361 Power	-	-	-
362 Water	-	-	-
363 Telephone	4,308	4,307	1
450 Capital Outlay	-	-	-
TOTAL	3,030,304	2,619,742	422,081

TOTAL 230:
\$ 1,987,963

Governor's Transfer Pilar Carbullido = \$ 47,340

TOTAL APPROP. FOR BUS OPERATION, LOCAL:	1,987,963	GHF/PTF
Less: Contractual Svs	1,910,859	
Balance Remaining	77,104	Local

Other Misc. Contractual (230):		
Bus Ops - Fixed		865,681
Bus Ops - Paratransit		325,861
Bus Maintenance		393,760
Xerox Copier/Printer		10,000
GGWAN/Internet Service		2,400
Print Advertisement Svcs.		15,200
Trash Collection (GRTA office)		3,600
Supplemental for TMS		248,540
Installation of Solar Lights		30,000
Bus Shelters Project (TY Dolphin) Govt Share		6,265
Misc. Subscription & Other Services		9,552
TOTAL MISC. 230:		1,910,859

AVAILABLE FEDERAL FUNDS as of 08/10/2020		
FY12 - ONE CALL / ONE CLICK	\$	119,225.21
FY12 - OC/OC BUILDING FUND	\$	1,000,000.00
FY17-001 Cont. Grant	\$	8,465.57
FY17-002 Cont. Grant	\$	35,427.14
FY18 & 19 Cont. Grant(PT)	\$	1,037,059.86
FY18 & 19 GRTA Facility	\$	1,500,000.00
TOTAL:	\$	3,700,177.78
MISC. GRANTS:		
Dolphin Grantee-GRTA CAT G		18,790
Public Assistance Grant		
Required local match - \$6,250		

CURRENT AVAIL. FEDERAL FUNDS: AS OF 09/04/2020

Description	Grant Award No.	A5400 A/C No. & Object Class	Balance	230: Funding for Bus Op.	Expiration Date
FY12 One Call/One Click	GU-04-0004-00	5101H12997PT105	\$ 119,224.21		9/30/2023
FY12 Building Fund	GU-04-0004-00	111/112/113/220/230/233/240/250/450	\$ 1,000,000.00		
FY13 Partial Design GRTA Facility (A&E)	GU-04-0003-00	5101H12997PT106	\$		9/30/2023
FY17 FTA Continuing Grant	GU-2017-001-00	5101H13997PA104230	8,465.57		9/30/2023
Orig. Approp.	(1st Batch, for FY16)	5101E17997PT101-230			
FY17 FTA Continuing Grant	GU-2017-002-00	111/113/220/240/250	35,427.14		9/30/2020
Orig. Approp.	(2nd Batch, for FY17)	5101H17997PT102-230			
FY18 & FY19 Continuing Grant	GU-2019-001-00	Supplemental for TMS - OCOC - 250	2,499,001.15		
Paratransit Takeover Orig. Approp.		5101H19997PT102		1,596,560.00	9/29/2023
		111/112/113/220/230/240/250/363/450			
			3,662,118.07	1,596,560.00	

Grand Total Current Balance:

SPECIAL FEDERAL GRANTS:

Description	Grant Award No.	Orig. Approp. :	Current Balance:	Original End Date	End Date
FY12 One Call/One Click	GU-04-0004-00	5101H12997PT105	\$ 119,224.21	9/30/2019	9/30/2023
From FY17 FTA Continuing Grant (Additional)	GU-2017-001-00	5101E17997PT101-450 \$583,562 (grant extended)	583,562		9/30/2023
From FY17 FTA Continuing Grant (Additional)	GU-2017-002-00	5101H17997PT102-450 \$500,000 (grant extended)**	500,000	9/19/2019	9/30/2020
		TOTAL: \$1,083,562 For Bus Proc.	1,083,562		
Partial Design GRTA Maint. Facility	GU-04-0003-00	5101H13997PA104-230 (grant extended)	0	9/30/2018	9/30/2023
Dolphin Grantee, Public Assistance Grant	PA09GU424PW00013	5101H16997TD411-290 (pending extension docs)	0		6/4/2019
GRTA Solar Lighting Systems	Guam-EIC-2017-2	5101H18997TB107-230 (project on-going)	0		9/30/2022
One-Call/One-Click Federal Grant	GU-04-0004-00	5101H12997PT106: (grant extended/project on-going)	1,000,000	9/30/2019	9/30/2023
		Funding for Construction of GRTA Bldg.			
		5101H12997PT105: (Orig. Approp. - \$305,000)			
		Funding for proposed GRTA's One-Call/One-Click Center	127,817	142k used to fund TMS	

GRTA CHECKING ACCOUNT: (Bank of Guam)

Balance Carried Forward	152,635.22
July Payments/WD/Fee (-)	(7,893.80)
July Deposits/Credits(+)	3,386.45
	\$ 148,127.87

BUS FARES ACCOUNT: (TOG)

August 8, 2020	\$ 5,867.60
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WD: Withdrawal(s)



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GRTA PROJECTS

- Title VI Equity Analysis for the Maintenance Facility:

- We are currently finalizing the Title VI Equity Analysis document, which assessed the potential sites of our maintenance facility during the planning stage in order to ensure that selection was made without regards to race, color, or national origin.
- The three sites consisted of the parcel of land within the DPW Compound, parcel of land across John F. Kennedy High School, and parcel of land across San Jose Supermarket from Maite. The site selected was the DPW Compound.
- The Equity Analysis for the Maintenance Facility is part of the Title VI Program, which is prepared and submitted once every three years to our FTA regional civil rights officer. The Title VI program would later need approval by the board of directors.
- We are currently working with Bureau of Statistics and Plans to obtain the necessary data required to complete the Title VI Equity Analysis. The demographics will allow us to assess the population of the surrounding site and if disparate impacts were to occur:
 - Data such as total population, white, minorities, total in poverty, and median income of the island, municipalities, and census-designated place in which each site is located were provided by the 2010 Decennial Census Report for Guam.
 - We requested from Bureau and Statistics and Plans and received data with regards to percent in poverty and limited English proficiency percentage for the island, municipalities, and census-designates place of each site.
- Because the parcel of land within the DPW Compound is within an M-2 Heavy Industrial Zone, the area selected would not result in any displacement of residents and businesses due to the construction of the new maintenance facility.

- Guam Transportation Improvement Plan Amendment:

- The purpose of the Guam Transportation Improvement Plan (GTIP) is to provide a list of transportation improvement projects to be implemented within fiscal years 2020 – 2023.
- GRTA had recently submitted their amendment of the GTIP to the person of contact, which lists our recent grant awards including the Accelerating Innovative Mobility Challenge Grant (AIMS), Bus and Bus Facilities Grant Program, Cares Act, and the Non-Urbanized Formula Grant.

- GRTA Facility

- The design of the GRTA facility remains at 30 percent. The design is on hold due to COVID-19 restrictions. We can't meet with the Architectural and Engineering (A & E) and the civil engineers because they are all teleworking.





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- I am continuing discussions with DPW Director to clean up the property. The last time I met with the Director, he stated that he is having a hard time getting the property cleaned up because he does not have the manpower. His people are being assigned to do projects at the villages and the new Drivers License location on the first floor of GRTA's current location.





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REPORT FOR GRTA BOARD OF DIRECTORS MEETING SEPTEMBER 8, 2020

- Started to put together a process on what companies and business people need to do to advertise.
- Researched PBC Parking Booth Company. Private company PACAIR uses at airport parking lot
- Followed up with Pierce Castro on which Gov Guam land is available in Hagatna in CLTC inventory we can utilize as public parking for GRTA.
- Followed up on Policy and MOU for advertising from Attorney Keeler, EM Babauta is in contact with Attorney Keeler.
- Continue working on Park and Ride project at old Dededo flea market transfer with Mayor Savares. EM Babauta is in contact with the Mayor and Senator Terlaje regarding the project.
- Finalizing plan of action regarding advertising and parking.
- Researching various companies who specialize in public parking.
- Graphic Center will put ad on one of our ARBOC busses for free, waiting on design so EM and I can review
- Here's a list of which companies and organizations I have contacted regarding advertising either on the ARBOC or Bus Shelters:
 - Guam Army National Guard (Still Pending approval)
 - Mcdonalds (Bus Shelter)
 - Bank of Guam
 - 76/Circle K
 - Realtor Mr. Jeremy Looby
 - Mobil
 - GTA
 - Ajisen Ramen
 - Royal Bics
 - FOKAI Guam (Bus Shelter)
 - IT&E
 - TGIF
 - Applebee's
 - Bank of Hawaii
 - Docomo
 - Uptown Pub and Grill
 - Iloilo International Association of Guam (Bus Shelter)
 - Guam Crimestoppers





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September 8, 2020

Adoption of No-Show Policy

The No-Show Policy is still Work in Progress. GRTA personnel are still working and reviewing the Policy that will be presented to the Board for adoption. We would like to ensure that the riders will be able to clearly understand the processes as well as to make sure that they have an opportunity present their case in the event they are subject to removal from paratransit transportation services.

Upon completion, the Policy will be forwarded to the Legal Counsel and Board Members to review and provide further comments.





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September 8, 2020

Adoption of Personnel Rules and Regulations

Mr. Chairman and Honorable Board Members, I recommend that the Department of Administration's (DOA) Personnel Rules and Regulations be adopted. This will allow the Guam Regional Transit Authority (GRTA) to have a set of rules and regulations that it could be using to address personnel issues. Until such time that GRTA has the capacity to make any amendments necessary to those rules that better fit the needs of the agency, the DOA Personnel Rules and Regulations will be beneficial to GRTA. Furthermore, if GRTA needs guidance on any matters regarding the rules or any other personnel matters, the DOA Human Resources Administrator will be able to provide assistance.





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To: Board of Directors, Guam Regional Transit Authority
From: Virgil Penafiel, Project Manager -Transit Management System with RouteMatch by Uber.
Subject: **2 Successful Awards, Bus and Bus Facilities Grant and the AIM Challenge Grant**
Date: 9/2/2020

Good Afternoon Board of Directors:

We are happy to report that the 2 competitive grant proposals that we submitted on April and May 2020 were successfully awarded to the Guam Regional Transit Authority by the Federal Transit Authority on August 11, 2020 and on August 27, 2020. As the project grant writer/manager for both of these grants with the vision of our executive manager and the support of our entire GRTA team, we are humbled by being awarded two of the largest grants in a span of one month.

Grants for Buses and Bus Facilities FY2020.

Reference: Opp id: FTA-2020-006-BUS is a highly competitive grant with an available funding of 454.6 million available for Fiscal Year 2020. The purpose of the Grant was to provide funds to assist in the financing of buses and bus facilities capital projects to include replacing, rehabilitating, purchasing or leasing buses or related equipment, and rehabilitating, purchasing, constructing or leasing bus-related facilities. Billions of dollars' worth of proposals submitted by many agencies in the United States and Territories. Of these proposals, GRTA was awarded one of the largest funding of approximately \$9,558,120

The title for this grant is "Guam Regional Transit Authority's (GRTA) Road to Education Plan for Economic Prosperity with purchase of Electric Buses, Electric Cars, Charging Stations and new Park and Ride Facility Phase1."

With respect to the Bus and Bus Facilities Program, GRTA will use the funds to purchase new electric buses, electric cars, related charging infrastructure, and construct a new Park and Ride facility in the village of Dededo. The project will improve the safety, reliability, and accessibility of transit service for the residents of Yigo, Dededo, and Guam.

Moreover, GRTA will integrate a transit management system (TMS) technology that will enable residents to submit their request for rides through Mobile App. Upon receipt of travel requests, the TMS will send an electric vehicle to pick-up the rider – students, workers, persons with disabilities, military, etc. – and bring them to the Park and Ride facility. There, they will get on the bus and be transported to work locations, UOG, GCC, GWHS, FDMS, and other available routes.

The electric buses and cars will be a huge boost to the GRTA fleet and Guam. GRTA will have another 8 buses to its fleet and 8 cars to its fleet. Thus, it will provide quicker pick up and drop offs for riders, reduce congestion, provide for a healthy environment, enable the people of Guam to minimize buying excessive gas prices and maintenance costs, and much more.

For more information please see links below:

[Press Release](#)

[FTA Grants for Buses and Bus Facilities Program](#)

[FY20 Buses and Bus Facilities Grant Selections](#)

[Video: FTA Announces Grant Awards Nationwide to Revitalize America's Bus Infrastructure](#)

See also: Pdf: FY20-Bus-Federal-Register-Project0Selections.pdf.



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Accelerating Innovative Mobility (AIM) Challenge Grant.

Opp Id: FTA-2020-012-TRI-AIM: On March 18, 2020, FTA announced an \$14 million Notice of Funding Opportunity under the AIM Initiative to support and advance innovation in the transit industry. AIM challenge grants will help transit agencies explore new service models that provide more efficient and frequent service, which will help retain riders. As a funding partner, FTA will help alleviate the potential risks involved in adopting new technologies and practices.

The AIM initiative will establish a national network of transit agencies that will test and share project results and use FTA's technical assistance centers to promote promising innovations. There were 25 recipients of the \$14 million dollar Aim Challenge Grants. Of those proposals, GRTA was awarded one of the largest funding of approximately \$1,950,106 with a matching local funding of \$445,880.

Our project title for this Grant is "GRTA KOKO Bird's AIM for the Future Freedom of Mobility on the Patriotic Route."

The objective of this grant is to provide and pilot a new innovation that we've been talking about quite a bit in the recent past, providing an Uber like Service to the community of Guam and through research provide valuable insight into the feasibility, benefits, advantages and comparison of the traditional system of fixed route. This Grant will allow us to be 1 of 25 of the few awardees to share our research to thousands of other agencies in the United States. If we are successful in proving Uber-like service is the future! Our AIM Grant, our method of implementation and our results will be duplicated in many other agencies. GRTA Stands to become one of the movers and shakers of innovation leading the rest of our country.

The AIM Challenge Grant allows for Public Agencies such as ours to partner with our technology partner Routematch by Uber and with the University of Guam in Research. Through the support of our AIM Partners, we can help other agencies in the US and territories to successfully incorporate through the lessons we learn in implementing the AIM Challenge Grant in our Community.

For more information please see links below:

[Accelerating Innovative Mobility \(AIM\) Project Selections](#)

[AIM landing page](#)

[Press Release](#)



Organizational Chart

