



GUAM REGIONAL TRANSIT AUTHORITY
Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



Guam Regional Transit Authority

Board of Directors Meeting

AGENDA

Monday, NOVEMBER 16, 2015 at 4:30PM

GRTA Conference Room (DPW Compound) Upper Tumon, Guam

- I. Call to order – Chairwoman
- II. Roll Call – Board of Directors (Members)
- III. Approval of Minutes
 - June 22, 2015 – Pending, A. Tydingco’s recording.
 - August 17, 2015 – Pending
 - October 19, 2015 – Pending
- IV. Executive Manager’s Report
- V. Budget Report (Rick Agustin)
- VI. Opening of GRTA bank accounts
 - Selection of Signatories from Board Members and GRTA Staff
- VII. Old Business:
 1. Focus Group
- VIII. PC IV Report (Rally Pilipina)
 - A. Update of all procurement projects
- IX. New Business:



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- A. One-Call/One-Click Transportation Management System (TMS) Software and Hardware Request for Proposal (RFP). Renovation for DPW’s Cafeteria for the purpose of One-Call/One-Click Dispatch Center.
- B. Paratransit Replacement I.D. – Charge a fee
- X. Bus Shelters renovation
 - Phase II
- XI. Hagatna Bus Shelter Location
 - Effective November 30, 2015
- XII. Mandatory Paratransit Orientation
 - For new and renewal Paratransit Riders
- XIII. Oregon Conference Report (Ginger Porter – 5mins)
- XIV. Public Comments – 15 minutes
- XV. Adjournment
- XVI. Executive Session

APPROVED BY:

LOUISE RIVERA

11/16/15

Date

LR/pg



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SIGN IN SHEET
GRTA Board of Directors Regular Board Meeting
Sign in Sheet
Monday, NOVEMBER 16, 2015 4:30pm
GRTA OFFICE (DPW Compound)

| BOARD OF DIRECTORS | | |
|---|----------------|--|
| Name | Sign In | Email Address / Phone Number |
| Louise C. Rivera <i>Chairwoman</i> | | weezierivera@hotmail.com |
| Gerard Cruz <i>Vice Chair</i> | | gerardcruz@gmail.com |
| Jason Cruz <i>Secretary</i> | | jasonleecruz@gmail.com |
| Vicente D. Gumataotao <i>Board Member</i> | | pitimayor@yahoo.com |
| Ginger S. Porter, M.Ed. <i>Board Member</i> | | ginger.porter47@gmail.com |
| Andrew Tydingco <i>Board Member</i> | | pokilabot@teleguam.net |
| Vacant <i>Board Member</i> | | |
| GRTA STAFF | | |
| Name | Sign In | Email Address / Phone Number |
| Rick Agustin <i>Executive Manager</i> | | rick.agustin@grta.guam.gov 475-4686 |
| Myra Abaya <i>Administrative Officer</i> | | myra.abaya@grta.guam.gov 300-0703 |
| Penni Gates <i>Board Secretary</i> | | penelope.gates@grta.guam.gov 475-4686 |
| Rally Pilipina <i>Program Coordinator IV</i> | | rally.pilipina@grta.guam.gov 475-4620 |
| Patrick Zerzan <i>Planner II</i> | | patrick.zerzan@grta.guam.gov 475-4616 |
| Janet Soriano <i>Administrative Aide</i> | | janet.soriano@grta.guam.gov 300-7262 |
| Michelle Marquez <i>Messenger</i> | | michelle.marquez@grta.guam.gov 475-7262 |

FY16 APPROVED GRTA BUDGET
 P.L. 33-66

LOCAL FUNDS - TERRITORIAL HIGHWAY FUND (THF) - \$3,213,290
 (TOTAL: \$3,663,958) PUBLIC TRANSIT FUND (PTF) - \$450,668

GUAM REGIONAL TRANSIT AUTHORITY

| Object Class | FY 15 Budget | Less 15% Reserve | Total Available Budget | Total - 230: |
|-----------------------|------------------------|----------------------|------------------------|-----------------|
| 111 Salaries | 372,817.00 | 55,922.55 | 316,894.45 | |
| 113 Benefits | 139,663.00 | 20,949.45 | 118,713.55 | |
| 220 Travel | - | - | - | |
| 230 Contractual (GHF) | 2,670,410.00 | 400,561.50 | 2,269,848.50 | |
| 230 Contractual (PTF) | 450,668.00 | 67,600.20 | 383,067.80 | \$ 2,652,916.30 |
| 233 Office Rental | - | - | - | |
| 240 Supplies | 8,000.00 | 1,200.00 | 6,800.00 | |
| 290 Misc. | 8,400.00 | 1,260.00 | 7,140.00 | |
| 361 Power | 5,000.00 | 750.00 | 4,250.00 | |
| 362 Water | 3,000.00 | 450.00 | 2,550.00 | |
| 363 Telephone | 6,000.00 | 900.00 | 5,100.00 | |
| 450 Capital Outlay | - | - | - | |
| TOTAL | \$ 3,663,958.00 | \$ 549,593.70 | \$ 3,114,364.30 | |

(Fiscal Restraint)

| | | | |
|---|--|------------------------|----------------|
| TOTAL APPROP. FOR BUS OPERATION LOCAL: | | 2,652,916.30 | GHF/PTF |
| Less: Misc Contractual | | (127,300.00) | |
| Less: FY16 Est. Bus Operation | | (3,514,413.00) | |
| Shortfall from Local Funds | | \$ (988,796.70) | |

| | | | |
|--|------------------------|--------------------------|--|
| FTA FEDERAL FUNDS AVAILABLE CARRIED OVER FOR FY16 FOR BUS OPERATIONS: | | | |
| FY13 | 550,000.00 | For Liquidation at GSA | |
| FY14 | 42.63 | 230 - Balance | |
| FY16 | 749.44 | For FY14 Bus Op. Balance | |
| | 606,132.00 | Used to fund the MSB | |
| TOTAL FTA FUNDS: | \$ 1,156,924.07 | | |

| | |
|---|----------------------|
| Other Misc. Contractual (230): | |
| Legal Services | 75,000.00 |
| Drug & Alcohol Testing | 3,000.00 |
| Xerox Copier/Printer | 10,000.00 |
| Internet | 1,000.00 |
| Drinking Water Delivery | 300.00 |
| Print Advertisement Svcs. | 10,000.00 |
| Van/AC Repairs Maint. Svcs. | 2,000.00 |
| Printing Services (Bus Fares, Brochures, Schedules, etc.) | 10,000.00 |
| Training fee re FTA Para. Regs. | 5,000.00 |
| Website Upgrade & Maintenance | 10,000.00 |
| Misc. Subscription | 1,000.00 |
| TOTAL MISC. 230: | \$ 127,300.00 |

| | FY16 Bus Operation Expenses: | Cost | Bus Fares Collection |
|---|--|------------------------|-----------------------------|
| October | 15 hrs, 5/6 units (\$69.00/hr - 27 days) | 307,395.00 | |
| November | 15 hrs, 5/6 units (\$69.00/hr - 23 days) | 261,768.00 | |
| December | 15 hrs, 5/6 units (\$70.00/hr) | 300,300.00 | |
| January | 15 hrs, 5/6 units (\$70.00/hr) | 288,750.00 | |
| February | 15 hrs, 5/6 units (\$70.00/hr) | 277,200.00 | |
| March | 15 hrs, 5/6 units (\$70.00/hr) | 300,300.00 | |
| April | 15 hrs, 5/6 units (\$70.00/hr) | 300,300.00 | |
| May | 15 hrs, 5/6 units (\$70.00/hr) | 300,300.00 | |
| June | 15 hrs, 5/6 units (\$70.00/hr) | 288,750.00 | |
| July | 15 hrs, 5/6 units (\$70.00/hr) | 300,300.00 | |
| August | 15 hrs, 5/6 units (\$70.00/hr) | 300,300.00 | |
| September | 15 hrs, 5/6 units (\$70.00/hr) | 288,750.00 | |
| TOTAL PROJ. BUS OPERATION COST, FY16 | | \$ 3,514,413.00 | - |

GUAM REGIONAL TRANSIT AUTHORITY

| FEDERAL FUNDS CURRENT (11/13/15) | | | | |
|---|-----------------|------------------------------|------------|------------------|
| Description | Grant Award No. | AS400 A/C No. & Object Class | Amount | Expiration Date: |
| FY13 FTA Continuing Grant | GU18X02900 | 5101E139977PT101-230 | 550,000.00 | 11/30/2015 |
| | | | 42.63 | |
| FY14 FTA Continuing Grant | GU18X03000 | 5101E149977PT101-230 | 749.44 | 9/30/2016 |
| | | 111/113/220/240/250 | 117,795.72 | |
| FY16 FTA Continuing Grant | GU18X03100 | 5101E169977PT101-230 | 606,132.00 | 9/30/2016 |
| | | 111/113/220/240/250 | 113,619.00 | |

Used to Fund MSB

SPECIAL FEDERAL GRANTS:

| FOR IFB - PROCUREMENT OF BUSES: | | | | |
|--|------------|---------------------------------|--------------|------------|
| From FY13 FTA Continuing | GU18X02900 | 5101E139977PT101-450 | 499,000.00 | 11/30/2015 |
| From FY14 FTA Continuing | GU18X03000 | 5101E149977PT101-450 | 475,325.00 | 9/30/2016 |
| From FY16 FTA Continuing | GU18X03100 | 5101E149977PT101-450 | 416,438.00 | 9/30/2016 |
| | | Grand Total For Bus Procurement | 1,390,763.00 | |

| | | | | |
|--------------------------|---------------|---|----------------------------|-----------|
| Partial Design GRTA Main | GU-04-0003-00 | 5101H139977PA104-230 | 237,500.00 | 9/30/2014 |
| One-Call/One-Click Feder | GU0389C001003 | 5101H129977PT105: Funding for construction of DISID One-Click Center + Software Equipt. | 1,000,000.00 305,000.00 | 6/30/2016 |
| | | Grand Total One-Call/One-Click | 1,305,000.00 | |