



GUAM REGIONAL TRANSIT AUTHORITY
Government of Guam

Eddie B. Calvo, Governor
Raymond S. Tenorio, Lt. Governor
Enrique Agustin, Executive Manager

P.O. Box 2896
Hagatna, Guam 96932

Phone: (671) 475-4686 or 475-4616
Fax: (671) 475-4600



Guam Regional Transit Authority

Board of Directors Meeting

AGENDA

Monday, May 16, 2016 at 4:30PM

GRTA Conference Room (DPW Compound) Upper Tumon, Guam

- I. Call to order – Chairwoman
- II. Roll Call – Board of Directors (Members)
- III. Approval of Minutes
 - March 21, 2016 – for approval
 - April 18, 2016 – for approval
- IV. Executive Manager’s Report (Rick Agustin)
- V. Old Business
 - A. Contracting out for attorney services.
- VI. Budget Report (Myra Abaya)
And Ridership Report
- VII. PC IV Report (Rally Pilipina) – All Procurement project updates
- VIII. New Business:
 - A. Activate and fund approved Transit Business Plan
(Public Transit Fund P.L. 30-05)
 - B. GRTA Staff weekends/holidays overtime
(Shortage of staff - 5:30am – 7:30am, Mon – Sat, Holidays and Sundays)
 - C. KEI Report



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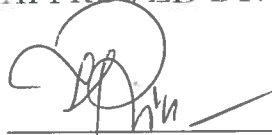
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- D. State Wide Interim use of MV-1 Vans
- E. New Board Member Nomination
- F. Contracted Specialist
- G. July 21, 2016 Liberation Day Parade
- IX. Public Comments – 15 minutes
- X. Executive Session
- XI. Bus Fare Increase Discussion – After Executive Session
- XII. Adjournment

APPROVED BY:



LOUISE RIVERA

5/16/16

Date

Pg

(May 16, 2016 Board Meeting Agenda)



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SIGN IN SHEET
GRTA Board of Directors Regular Board Meeting
Sign in Sheet
Monday, May 16, 2016 4:30pm
GRTA OFFICE (DPW Compound)

BOARD OF DIRECTORS		
Name	Sign In	Email Address / Phone Number
Louise C. Rivera <i>Chairwoman</i>		weezerivera@hotmail.com
Gerard A. Cruz <i>Vice Chair</i>	Out sick	gerardcruz@gmail.com
Ginger S. Porter <i>Board of Director Secretary</i>		Ginger.porter47@gmail.com
Vicente D. Gumataotao <i>Board Member</i>		pitimayor@yahoo.com
Andrew S. Tydingco <i>Board Member</i>		pokilabot@teleguam.net
Vacant <i>Board Member</i>		
GRTA STAFF		
Name	Sign In	Email Address / Phone Number
Rick Agustin <i>Executive Manager</i>		rick.agustin@grta.guam.gov 475-4686
Myra Abaya <i>Administrative Officer</i>		myra.abaya@grta.guam.gov 300-0703
Penni Gates <i>Board Secretary</i>		penelope.gates@grta.guam.gov 475-4686
Rally Pilipina <i>Program Coordinator IV</i>	Not in	rally.pilipina@grta.guam.gov 300-7261
<i>Planner II</i>		
Janet Soriano <i>Administrative Aide</i>		janet.soriano@grta.guam.gov 300-7262
Michelle Marquez <i>Messenger</i>		michelle.marquez@grta.guam.gov 475-4603



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SIGN IN SHEET
GRTA Board of Directors Regular Board Meeting Continuation
For May 16, 2016 Board Meeting
Sign in Sheet
Friday, May 20, 2016 1:00pm
GRTA OFFICE (DPW Compound)

BOARD OF DIRECTORS		
Name	Sign In	Email Address / Phone Number
Louise C. Rivera <i>Chairwoman</i>		weezierivera@hotmail.com
Gerard A. Cruz <i>Vice Chair</i>		gerardcruz@gmail.com
Ginger S. Porter <i>Board of Director Secretary</i>		Ginger.porter47@gmail.com
Vicente D. Gumataotao <i>Board Member</i>		pitimayor@yahoo.com
Andrew S. Tydingco <i>Board Member</i>		pokilabot@teleguam.net
Vacant <i>Board Member</i>		
GRTA STAFF		
Name	Sign In	Email Address / Phone Number
Rick Agustin <i>Executive Manager</i>	NOT present	rick.agustin@grta.guam.gov 475-4686
Myra Abaya <i>Administrative Officer</i>		myra.abaya@grta.guam.gov 300-0703
Penni Gates <i>Board Secretary</i>		penelope.gates@grta.guam.gov 475-4686
Rally Pilipina <i>Program Coordinator IV</i>	NOT present	rally.pilipina@grta.guam.gov 300-7261
<i>Planner II</i>		
Janet Soriano <i>Administrative Aide</i>	NOT present	janet.soriano@grta.guam.gov 300-7262
Michelle Marquez <i>Messenger</i>		michelle.marquez@grta.guam.gov 475-4603

FY16 GRTA BUDGET
P.L. 33-66

GUAM REGIONAL TRANSIT AUTHORITY

LOCAL FUNDS - TERRITORIAL HIGHWAY FUND (THF) - \$3,213,290
(TOTAL: \$3,663,958) PUBLIC TRANSIT FUND (PTF) - \$450,668

Object Class	FY16 Budget	Less 15% Reserve	Total Available Budget	Total - 230:
111 Salaries	372,817.00	55,922.55	316,894.45	
113 Benefits	139,663.00	20,949.45	118,713.55	
220 Travel	-	-	-	
230 Contractual (GHF)	2,670,410.00	400,561.50	2,269,848.50	
230 Contractual (PTF)	450,668.00	67,600.20	383,067.80	\$ 2,652,916.30
233 Office Rental	-	-	-	
240 Supplies	8,000.00	1,200.00	6,800.00	
290 Misc.	8,400.00	1,260.00	7,140.00	
361 Power	5,000.00	750.00	4,250.00	
362 Water	3,000.00	450.00	2,550.00	
363 Telephone	6,000.00	900.00	5,100.00	
450 Capital Outlay	-	-	-	
TOTAL	\$ 3,663,958.00	\$ 549,593.70	\$ 3,114,364.30	

(Fiscal Restraint)

TOTAL APPROP. FOR BUS OPERATION, LOCAL:	2,652,916.30	GHF/PTF	2,652,916.30
	(243,868.00)	Used to fund the MSB (PTF)	
	31,452.93	Bus Fares Collection Balance	
Less: Misc. Contractual	(80,400.00)		
Less: FY16 Est. Bus Operation	(3,507,266.00)		
Shortfall from Local Funds	\$ (1,147,164.77)		

FTA FEDERAL FUNDS AVAILABLE CARRIED OVER FOR FY16 FOR BUS OPERATION:			
FY13	64.38		
FY14	90,024.67		
FY16 (Used to fund the MSB)			606,132.00
TOTAL FTA AVAIL. FUNDS:	\$ 90,089.05		

NOTE: 850K total MSB funding (\$606,132 Fed & \$243,868 Local)

Other Misc. Contractual (230):	As of 5/16/16
Legal Services	40,000.00
Xerox Copier/Printer	10,000.00
Internet	1,000.00
Drinking Water Delivery	400.00
Print Advertisement Svcs.	6,000.00
Van/AC Repairs Maint. Svcs.	2,000.00
Printing Services (Bus Fares, Brochures, Schedules, etc.)	5,000.00
Training fee re FTA Para. Regs.	5,000.00
Website Upgrade & Maintenance	10,000.00
Misc. Subscription	1,000.00
TOTAL MISC. 230:	\$ 80,400.00

*Reduced

Encumbered for MSB:		
5101E169977PT101-230 (Paratransit)	181,132.00	
5317A169977SE201-230 (Paratransit)	243,868.00	
5101E169977PT101-230 (Fixed Route)	425,000.00	
GRAND TOTAL	\$ 850,000.00	

(Will become avail once MSB awarded)

Bus Fares Collection - FY16

	FY16 Bus Operation Expenses:	Monthly Cost	KEI	TOG	OTHERS	GRAND TOTAL
October	15 hrs, 5/6 units (\$69.00/hr - 27 days)	306,636.00	8,186.13	410.75		8,596.88
November	15 hrs, 5/6 units (\$69.00/hr - 23 days)	254,817.00	6,658.36	704.00	1,100.00	8,462.36
December	15 hrs, 5/6 units (\$69.00/hr - 26 days)	295,389.00	7,522.37	493.25		8,015.62
January	15 hrs, 5/6 units (\$71.00/hr - 24 days)	280,166.00	6,842.52	253.00	500.00	7,595.52
February	15 hrs, 5/6 units (\$71.00/hr - 25 days)	292,378.00	7,260.95	230.25	1,005.00	8,496.20
March	15 hrs, 5/6 units (\$70.00/hr - 26 Days)	300,300.00	7,848.51	452.20		8,300.71
April	15 hrs, 5/6 units (\$70.00/hr) - 26 Days)	299,180.00	7,821.26	229.80		
May	15 hrs, 5/6 units (\$70.00/hr) - 26 Days)	300,300.00				
June	15 hrs, 5/6 units (\$70.00/hr)	288,750.00				
July	15 hrs, 5/6 units (\$70.00/hr)	300,300.00				
August	15 hrs, 5/6 units (\$70.00/hr)	300,300.00				
September	15 hrs, 5/6 units (\$70.00/hr)	288,750.00				
	TOTAL PROJ. BUS OPERATION COST, FY16	\$ 3,507,266.00	52,140.10	2,773.25	2,605.00	57,518.35

NOTE: Hourly Rate varies every month

\$ 1,178,100.00
(Projected Bus Op Cost: June - Sept)

GUAM REGIONAL TRANSIT AUTHORITY

FEDERAL FUNDS CURRENT BALANCE - 5/16/16

Description	Grant Award No.	AS400 A/C No. & Object Class	Amount	Exp. Date:
FY13 FTA Continuing Grant	GU18X02900	5101E139977PT101-230	\$ 64.38	9/30/2016
FY14 FTA Continuing Grant	GU18X03000	5101E149977PT101-230 220/250	90,024.67 3,244.00	9/30/2016
		Total	\$ 93,268.67	
FY16 FTA Continuing Grant	GU18X03100	5101E169977PT101-230 111/113/220/240/250	606,132.00 106,088.28	9/30/2016
		Total	\$ 712,220.28	

Used to Fund MSB

SPECIAL FEDERAL GRANTS:

FOR IFB - PROCUREMENT OF BUSES:

From FY13 FTA Continuing Grant (Additional)	GU18X02900	5101E139977PT101-450	-	9/30/2016
From FY14 FTA Continuing Grant (Additional)	GU18X03000	5101E149977PT101-450	-	9/30/2016
From FY16 FTA Continuing Grant (Additional)	GU18X03100	5101E149977PT101-450	46,452.00	9/30/2016
		Current Total Balance For Bus Procurement	\$ 46,452.00	

Partial Design GRTA Maint. Facility	GU-04-0003-00	5101H139977PA104-230	\$ 237,500.00	9/30/2014
One-Call/One-Click Federal Grant	GU-04-0004-00	5101H129977PT106: Funding for construction of DISID Bldg. 5101H129977PT105:	1,000,000.00	6/30/2016
	GU-04-0004-00	Funding for proposed GRTA's One-Call/ One-Click Center + Software Equipt.	305,000.00	
		Grand Total One-Call/One-Click	\$ 1,305,000.00	

GRAND TOTAL REMAINING FED. FUNDS BALANCE \$ 2,394,505.33

CONSOLIDATED RIDERSHIP (PAX) REPORT
Kioppenburg Enterprises, Inc.
FISCAL YEAR 2016

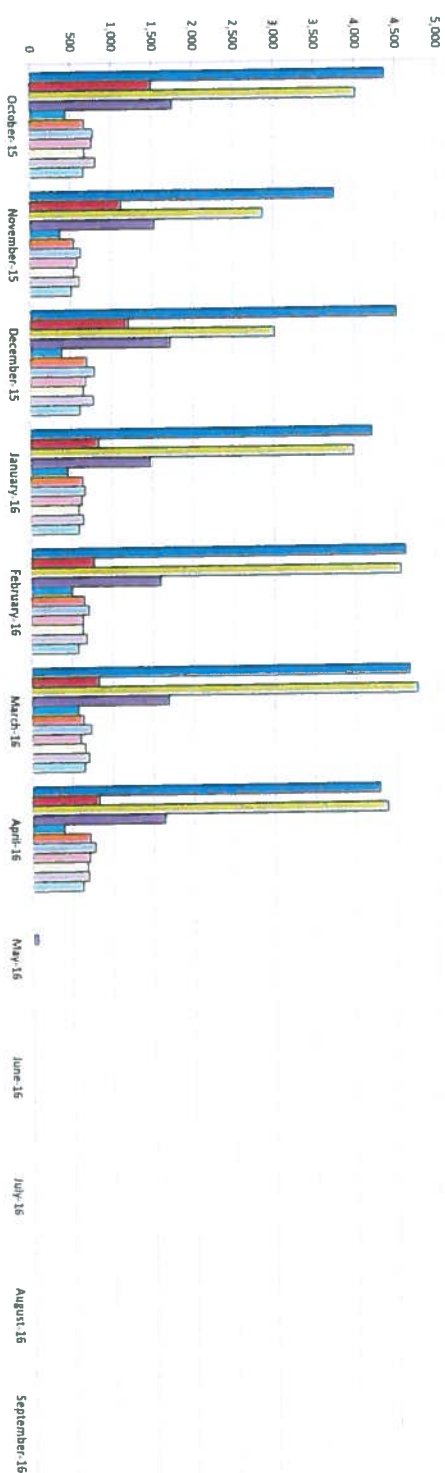
Service Level	Bus Name	Description of Route	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Jul-16	Aug-16	Sep-16	% of total	Totals Per Bus Line	Sub-Totals	
Fixed	BlueLine 1	Hagahna-Tumuning-Micronesia Mall-Tumon-Hagahna	4,361	3,748	4,506	4,200	4,606	4,652	4,284	0	0	0	0	0	24.96%	30,357		
Fixed	BlueLine 2A	Hagahna-Asan-Pit Agat-Umatac-Merizo	1,490	1,119	1,203	831	767	824	819	0	0	0	0	0	5.80%	7,053		
Fixed	Blue Express	Hagahna - Tumuning - Tumon	1,887	1,533	1,683	1,106	1,128	1,253	1,543	0	0	0	0	0	8.33%	10,133		
Fixed	Redline	Hagahna-Mangilao-Hagahna	4,009	2,864	3,004	3,970	4,552	4,751	4,379	0	0	0	0	0	22.64%	27,529		
Fixed	Greyline	Dededo-Yigo and Surrounding Areas	1,752	1,529	1,714	1,466	1,586	1,685	1,627	50	0	0	0	0	9.38%	11,409		
Fixed	Greenline	Yona-Iharian-Tatotofo	437	365	380	452	496	566	382	0	0	0	0	0	2.53%	3,078		
Fixed	Greenline Express	Chamorro Village - Adelup - Ajana Heights - Sinajana - Hagahna	591	476	558	765	690	765	727	0	0	0	0	0	3.76%	4,572		
CALL IN SERVICES			Sub-Totals: 14,527	11,634	13,048	12,790	13,825	14,496	13,761	50	0	0	0	0			94,131	77%
ISLANDWIDE																		
Para Transit	Freedom 1	Call In (Up to 2 days in advance)	664	535	690	632	646	627	704	0	0	0	0	0	3.70%	4,498		
Para Transit	Freedom 2	Call In	770	622	784	662	700	725	768	0	0	0	0	0	4.14%	5,031		
Para Transit	Freedom 3	Call In	756	573	671	624	624	592	695	0	0	0	0	0	3.73%	4,535		
Para Transit	Freedom 4	Call In	668	534	645	585	623	653	673	0	0	0	0	0	3.60%	4,381		
Para Transit	Freedom 5	Call In	801	603	767	640	674	694	684	0	0	0	0	0	4.00%	4,863		
Para Transit	Freedom 6	Call In	655	501	602	586	569	643	614	0	0	0	0	0	3.43%	4,170		
		Sub-Totals:	4,314	3,368	4,159	3,729	3,836	3,934	4,138	0	0	0	0	0			27,478	23%
		MONTHLY PAX TOTALS:	18,841	15,002	17,207	16,519	17,661	18,430	17,899	50	0	0	0	0			121,609	100%
MONTHLY ALLOCATION TABLE																		
	KLOPPENBURG		Monthly PAX Totals	18,841	15,002	17,207	16,519	17,661	18,430	17,899	50	0	0	0			GRAND YEARLY TOTAL =	121,609
																	Average Monthly PAX	10,134

CONSOLIDATED RIDERSHIP REPORT

Fiscal Year 2016

October 01, 2015 thru September 30, 2016

Month/Year	RIDERSHIP								PARATRANSIT								TOTAL PER MONTH
	Fixed Rt - Blue 1	Fixed Rt - Blue 2	Fixed Rt - Blue Exp	Fixed Rt - Redline	Fixed Rt - Greyline	Fixed Rt - Greenline	Fixed Rt - Green Exp	Paratransit - F1	Paratransit - F2	Paratransit - F3	Paratransit - F4	Paratransit - F5	Paratransit - F6	Paratransit - F7	Paratransit - F8		
October-15	4,361	1,450	1,867	4,009	1,782	437	591	664	770	756	688	801	655			18,841	
November-15	3,748	1,119	1,533	2,864	1,529	365	476	535	622	573	534	603	501			15,002	
December-15	4,566	1,203	1,693	3,004	1,714	380	598	690	794	671	645	767	602			17,207	
January-16	4,200	831	1,106	3,970	1,486	452	765	632	662	624	595	640	595			16,519	
February-16	4,806	767	1,128	4,552	1,596	495	690	648	700	624	623	674	560			17,661	
March-16	4,652	824	1,253	4,751	1,685	566	765	627	725	592	653	694	643			19,430	
April-16	4,284	613	1,543	4,379	1,627	392	727	704	799	695	673	684	614			17,699	
May-16	0	0	0	0	50	0	0	0	0	0	0	0	0			50	
June-16	0	0	0	0	0	0	0	0	0	0	0	0	0			0	
July-16	0	0	0	0	0	0	0	0	0	0	0	0	0			0	
August-16	0	0	0	0	0	0	0	0	0	0	0	0	0			0	
September-16	0	0	0	0	0	0	0	0	0	0	0	0	0			0	
TOTAL	30,367	7,053	10,133	27,529	11,409	3,078	4,572	4,498	5,031	4,535	4,381	4,863	4,170			121,609	



- Fixed Rt - Blue 1
- Fixed Rt - Blue 2
- Fixed Rt - Redline
- Fixed Rt - Greyline
- Fixed Rt - Greenline
- Paratransit - F1
- Paratransit - F2
- Paratransit - F3
- Paratransit - F4
- Paratransit - F5
- Paratransit - F6